

University of Waterloo

COMPUTING TECHNOLOGY AND SERVICES COMMITTEE

Minutes of the Meeting held January 14, 2010

PRESENT: Alan George (Chair), Melissa Conrad (Secretary), Bill Baer, Allan Bell, Jim Bell, Bruce Campbell, Andrea Chappell, Marko Dumancic, Erick Engelke, Bob Hicks, Bill Ince, Paul Miskovsky, Victor Neglia, Terry Stewart, Jason Testart, Martin Timmerman, Roy Wagler

1. CHAIR'S REMARKS

Welcome Back. The Chair wished committee members a Happy New Year.

Project for Booking Patients Online. In response to a telephone inquiry he received from a staff member in the campus' dentist office, the Chair asked if anyone is aware of a group of students and a professor working on a project called "Booking Patients Online". No committee members were aware of this project.

2. APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 19, 2009

Minutes of the meeting of November 19, 2009 were approved as distributed.

3. APPROVAL OF THE MINUTES OF THE MEETING OF DECEMBER 17, 2009

Minutes of the meeting of December 17, 2009 were approved as distributed.

4. WEB CONTENT MANAGEMENT SYSTEM UPDATE, Terry Stewart

This portion of the minutes is confidential.

5. SHAREPOINT 2010 AND EXCHANGE 2010, Bob Hicks

SharePoint is becoming increasingly popular, with SharePoint MOSS being the "Cadillac" version. Stephen Markan of IST's Client Services will lead a project to investigate the capabilities of SharePoint 2010 (the new MOSS). Anyone interested in participating should contact Hicks.

Last year, Exchange Calendar was reviewed and it was determined that due to web client limitations, it would not be a suitable replacement for Bookit. Exchange Calendar 2010 has since been released and its web client is reportedly much improved. The review team has reconvened to test the new calendar with the hope that we will move to Exchange Calendar and decommission Bookit.

6. LAPTOP ENCRYPTION, Discussion

The group discussed various laptop encryption tool options. Erick Engelke, Bob Hicks, and Jason Testart agreed to serve as a small working group to investigate the possibilities further.

7. DESKTOP VIDEOCONFERENCING, Andrea Chappell

IST is investigating facilities and support for desktop videoconferencing systems, with a focus on standards, in particular SIP and H.323, and integration.

People do use Skype and will continue to do so, but we are looking at identifying a common campus strategy. Koorus Bookan of Chappell's group is currently testing the Tandberg Movi product. This is a single end point system. Movi has some few features that Skype does not have, most notably, a desktop sharing feature (all participants can view a PowerPoint presentation, etc). Also, Movi does tap into Active Directory.

Committee members interested in trying Movi were invited to contact Chappell or Koorus Bookan (kbookan@uwaterloo.ca).

8. SUBCOMMITTEE UPDATES

Generic Accounts and Extended Email Accounts Names (Bob Hicks). Giles Malet is leading the implementation of the extended email account names and will be invited to provide a demonstration at the next meeting.

Student Email (Martin Timmerman). The University has extended offers for next September to some students. The majority of offers will be sent in May and June. Planning has begun to communicate new email address information to students, at the time of acceptance.

Printing. ABell is preparing to book the subcommittee's first meeting. The overarching goal of the subcommittee is to make it as seamless and understandable as possible for users to print – regardless of where they print.

Items the group will address include:

- Wireless printing
- Reward for printing in duplex
- Green IT
- Various technologies (i.e., Mac or PC)
- Things that “plug up” the queues

Active Directory. Three submissions have been received and more are expected. Campbell and Engelke will accept submissions until Monday, January 17th.

Microsoft Software Licensing. The sub-committee met with the University's Microsoft representative. They were informed that there are three other universities who are at the same stage of the review process and that it is possible to negotiate as one entity, yet retain an individual agreement for each institution. The subcommittee plans to meet again in the next few days to review all the information provided by the Microsoft representative and to discuss options.

7. OTHER BUSINESS

Green IT Statement. Marko Dumancic introduced a Green IT draft statement (distributed prior to the meeting) and asked committee members to submit feedback for discussion at the next meeting.

8. NEXT MEETING

The next CTSC meeting will be held Thursday, January 28, 2010, at 1:30pm, in NH 3001.

/mlc
January 26, 2010

Melissa Conrad
Secretary to the Committee