

SEW Training

Heather Wey

Information Systems & Technology

New Training Lab – October 2009

- MC 2060 (South-East corner of Math)



New Training Lab - Completed!

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Courses in March / April



- Preparing your Website Content (2x)
- Computer Hardware Basics
- Writing for the Web
- Contribute CS4 Basics
- Advanced SharePoint Topics
- BlackBerry Intro & Tips
- Outlook/Exchange Hints & Tips
- Excel 2007 Level 1
- Access 2007 Level 2

ELM on myHRinfo

- ELM – Enterprise Learning Management
- Benefits
 - User and their Manager can see what courses they've taken
 - See what courses are offered and sign up for courses currently available
 - Waitlisted people are put on a course wait list and given 1st priority next time it is offered
- Go Live is here!

Suggestions? Comments?

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